

DRAFT

**PROFESSIONAL ENGINEERS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
November 21, 2003**

PRESENT: Lynda Farrar, Martin Hanson, Dale Paczkowski, Nancy Sobczak

EXCUSED:

STAFF PRESENT: Jerry Lowrie, Bureau Director; Wayne Austin, Legal Counsel; Pat Schenck, Program Assistant; Jan Bobholz, Credentialing Supervisor; Darwin Tichenor, Exam Specialist, and Division of Enforcement Staff

CALL TO ORDER

Lynda Farrar, Chair, called the meeting to order at _____ a.m. A quorum of ____ members was present.

AGENDA

Amendments to agenda:

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MOTION: _____ moved, seconded by _____, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 12, 2003

Amendments to minutes of 09/12/2003:

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MOTION: _____ moved, seconded by _____, to approve the minutes of 09/12/03 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT - JERRY LOWRIE, BUREAU DIRECTOR

BOARD ROSTER

Noted

2004 MEETING DATES

Noted

TO-DO-LIST

Noted.

**SUMMARY OF REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND
ADMINISTRATIVE RULES AND PRESS RELEASES**

Noted.

FUTURE BOARD MEETING AT CAMPUS LOCATION- JERRY LOWRIE

LEGISLATIVE

DISCUSS STATUTORY CHANGES TO PERMIT THE BOARD TO LEVY FINANCIAL FEES IN DISCIPLINARY ACTIONS

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

ADMINISTRATIVE RULES

**UPDATE ADMINISTRATIVE RULE REVISION FOR COMITY APPLICANTS A-E 4.09
WAYNE AUSTIN**

From 9/12/03 meeting

MOTION:

Martin Hanson moved, seconded by Dale Paczkowski, to proceed with the Administrative Rule Revision for Comity Applicants A-E 4.09 as proposed by Wayne Austin in his memo of July 29, 2003. Motion carried unanimously.

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

**UPDATE ON CR03-088 (AE 4.08)-CHEATING ON EXAMINATIONS-DRL SCOPE
STATEMENT**

MOTION: _____ moved, seconded by _____, to
Motion carried unanimously.

REGISTRATION ISSUES

MOTION: _____ moved, seconded by _____, to
Motion carried unanimously.

CREDENTIALING

ABET APPROVED SCHOOL – LIST – STATUS - RENEE VANCE

AACRO FOREIGN CREDENTIAL EVALUATION - UPDATE – JAN BOBHOLZ

The Section requested that Jan Bobholz contact AACRAO and request a sample of three evaluations from three separate countries to see how they evaluate fairly, and the number and types of degrees they have done in the past three years. Wisconsin currently uses ECI for Foreign Credential evaluations.

Jan Bobholz reported that Nancy Katz from Foreign Credential Evaluation Services will have information for the Boards review by the end of the year.

PRACTICE ISSUES-UNAUTHORIZED PRACTICE OF LAW LETTER

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

**NCEES
NCEES ANNUAL MEETING AUGUST 13-16, 2003, BALTIMORE, MD NEWS RELEASE**

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

**NOMINATIONS FOR NCEES CENTRAL ZONE AWARDS -2004 CENTRAL ZONE
MEETING IN ST. LOUIS, MO MAY 20-22-2004**

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

NOMINATIONS FOR NCEES NATIONAL AWARDS

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

EXAM SECURITY BREACH PROCEDURES

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

EDUCATION/EXAMINATION ISSUES

CALCULATOR USE AT EXAMINATIONS – UPDATE

9/12/03 Meeting

Beginning with the April 2004 examination administration NCEES will begin strictly enforcing materials that are allowed in examination rooms. Calculators with communication or text editing capabilities will be banned from all NCES exam sites.

MOTION: Martin Hanson moved, seconded by Dale Paczkowski, that Darwin respond to NCEES on behalf of the Professional Engineers Section that Wisconsin recommends NCEES to develop and requisition a calculator be provided by making a choice of a reverse polish notation or arithmetic standard model be used at the examination site by all applicants and it is further moved that NCEES not create either an approved list or a banned list of calculators because it would be excessively burdensome to maintain. Motion carried unanimously.

The Department will use the current policy for the October 2003 examination.

OUT-OF-STATE PROCTORING POLICIES

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

NEW BUSINESS

BOARD MEMBER ACTIVITY

LICENSURE, A CURRENT PERSPECTIVE – MARTIN HANSON

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

OTHER

LEGAL DEPARTMENT – NOTICE E-MAIL MEETINGS – CONDUCTING BUSINESS THROUGH E-MAIL

MOTION: _____ moved, seconded by _____, to
Motion carried unanimously.

PRESENTATION OF PROPOSED STIPULATIONS BY DIVISION OF ENFORCEMENT

CLOSED SESSION

MOTION: _____ moved, seconded by _____, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats. Motion carried by roll call vote: Lynda Farrar-yes, Martin Hanson-yes, Dale Paczkowski-yes, Nancy Sobczak-yes.

Open Session recessed at _____ a.m.

RECONVENE TO OPEN SESSION

MOTION: _____ moved, seconded by _____, to reconvene into Open Session at _____ p.m.
Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MONITORING REPORT

No report.

CASE CLOSINGS

None.

STIPULATIONS

ALIASGHER HOUSHMAND 99 ENG 009

MOTION: _____ moved, seconded by _____, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Aliasgher Houshmand 99 ENG 009. Motion carried unanimously.

DELIBERATION ON PROPOSED DISCIPLINARY ACTIONS THAT MAY BE SIGNED AFTER THE PRINTING OF AGENDA

None presented.

ADMINISTRATIVE WARNINGS

03 ENG 002

MOTION: _____ moved, seconded by _____, to accept the Administrative Warning as written for case **03 ENG 002**. Motion carried unanimously.

REINSTATEMENT REQUESTS

WALTER DJORDJEVIC

MOTION: _____ moved, seconded by _____, to grant Walter Djordjevic's request for reinstatement. Motion carried unanimously.

GARY W. FEYEREISEN

MOTION: _____ moved, seconded by _____, to grant Gary W. Feyereisen's request for reinstatement. Motion carried unanimously.

DARYL R. KONZAL

MOTION: ____ moved, seconded by ____, to grant Daryl R. Konzal's request for reinstatement. Motion carried unanimously.

JEROME H. KROHN

MOTION: ____ moved, seconded by ____, to grant Jerome H. Krohn's request for reinstatement. Motion carried unanimously.

KENNETH R. OSCARSON

MOTION: ____ moved, seconded by ____, to grant Kenneth R. Oscarson's request for reinstatement. Motion carried unanimously.

RONALD A. ROBERTS

MOTION: ____ moved, seconded by ____, to grant Ronald A. Robert's request for reinstatement. Motion carried unanimously.

MICHAEL R. SHOBERG

MOTION: ____ moved, seconded by ____, to grant Michael R. Shoberg's request for reinstatement. Motion carried unanimously.

JEFFREY L. SWANSON

MOTION: ____ moved, seconded by ____, to grant Jeffrey L. Swanson's request for reinstatement. Motion carried unanimously.

EDWARD E. UEHLEIN

MOTION: ____ moved, seconded by ____, to grant Edward E. Uehlein's request for reinstatement. Motion carried unanimously.

CLASS 1 HEARINGS

PAUL C. HOLCOMB

MOTION: _____ moved, seconded by _____, to grant a Professional Engineers license to Paul C. Holcomb. Motion carried unanimously.

NAUMAN A. KHAN

MOTION: _____ moved, seconded by _____, to grant a Professional Engineers license to Nauman A. Khan. Motion carried unanimously.

APPLICATION REVIEW

APPLICATIONS REVIEWED ON NOVEMBER 21, 2003

The Section took the following action on applications:.

MOTION: _____ moved, seconded by _____, to approve, if any, licensure by approved degree plus eight years experience. Motion carried unanimously.

MOTION: _____ moved, seconded by _____, to approve the applications as indicated below. Motion carried unanimously.

MOTION: _____ moved, seconded by _____, to approve the applications for _____
_____. _____ abstained. Motion carried.

MOTION: _____ moved, seconded by _____, to accept denials as indicated below. Motion carried unanimously.

MOTION: _____ moved, seconded by _____, to approve _____
_____ for the Barrier Free Exam upon receipt of a passing grade on NCEES examination. Motion carried unanimously.

EXAMINATION ISSUES

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

MOTION: _____ moved, seconded by _____, to

Motion carried unanimously.

ADJOURNMENT

MOTION; _____ moved, seconded by _____, to adjourn the meeting at ___ p.m. Motion carried unanimously.

Agenda Items for February 26, 2004

NEXT MEETING: FEBRUARY 26, 2003

Professional Engineers Section Meeting
November 21, 2003 Minutes